## Mobile Tek Core Driver ACL Procedure

This process applies only to ACL Orders.

- 1. Accept your order.
- 2. When you arrive at your pickup
- 3. Click on Arrive/Scan:



5. In the bottom left-hand corner on the next screen. Click on Details:



- 6.
- 7. Verify the Patient # Which is called Batch Number
- 8. See the PU Verification field underneath the batch number.



9.

10. Enter the lab technicians "Tech Code" or name if they do not have a tech code.



- 11. Once you have it entered, click on Pickup which is next to Details.
- 12. Then Depart your order:



14. The next screen, you will click OK:

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< Sch	eduled (1)	1001.05	3123	Menu				
Compa	any:	Aurora	At Home H	SPC - TEST				
Pickup	From:			5/31 13:12				
Pickup	To:		5/31 13:12					
Attn:				TEST				
Addres	1 55:	155 N Ho	oney Creek Milwauke 53213	ee, WI, 3-3189				
Phone Spec I	1 packag	e(s) have no click OK to cel	ot then scann ntinue? OK	led.				
		Location	Scan					
5/31	13:16	Sca	n	Depart				
Detail	ls P	<b>1</b> ickup	<b>T</b> Deliv	<b>ee</b> Pkgs				

16. This will close the Pickup section of your order and the next screen you will click Confirm:



- 18. Drive to the delivery location.
- 19. Once you arrive at the delivery location, you will click on Arrive/Scan
- 20. Once you have the specimen & lab tech confirmed the batch number, you would click on next.



22. You will then click Depart.



24. Then you will click on Ok

1:	19							
< Sc	heduled (1	) 1001.0	53123	Menu				
Com	pany:		ACI	Lab - TEST				
Deliv	Delivery From:			5/31 14:12				
Deliv	Delivery To:			5/31 14:12				
Attn:			TEST					
Addre	ess:	8	901 W Linco Milwauko 5322	DIN Ave LAB ee, WI, 7-2409				
Phon	le 1 packa	ge(s) have Click OK to	not been scan continue? OK	net.				
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26. Then you will Put a line in the signature portion:



- 28. Then click Submit.
- 29. Then you will click on Done:



31. Then you will enter the Lab Tech Code in the Name field:

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	10	01.053	3123 (D	elivery	Sig)		:	
	Name 5678			]				
	Email							
	SMS (phone)							
	Signature captured							
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33. Then you will click on Complete.