# Mobile Tek Core Driver ACL Procedure

This process applies only to ACL Orders.

1. Accept your order.

2. When you arrive at your pickup

3. Click on Arrive/Scan:
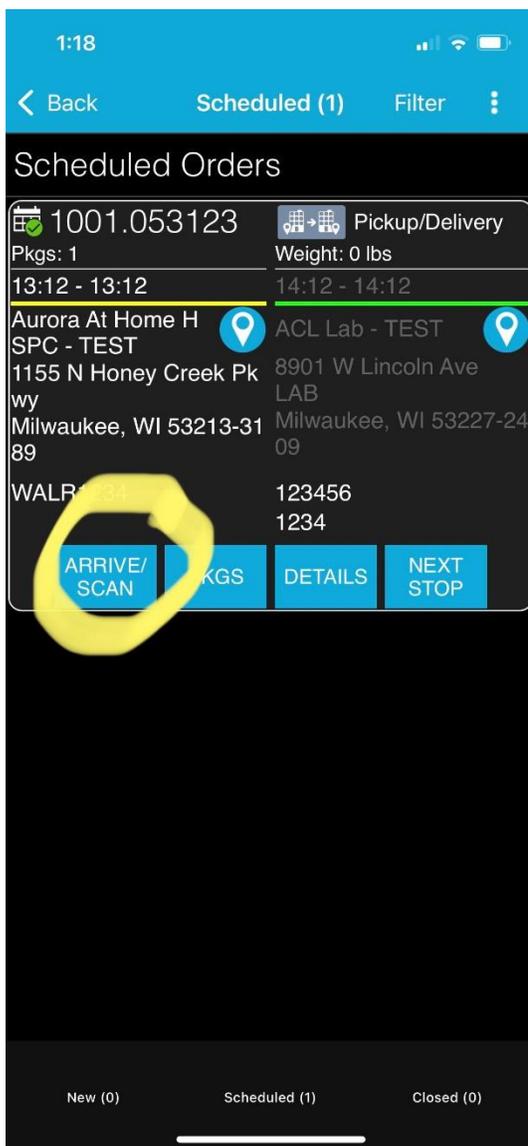


4.

5. In the bottom left-hand corner on the next screen. Click on Details:
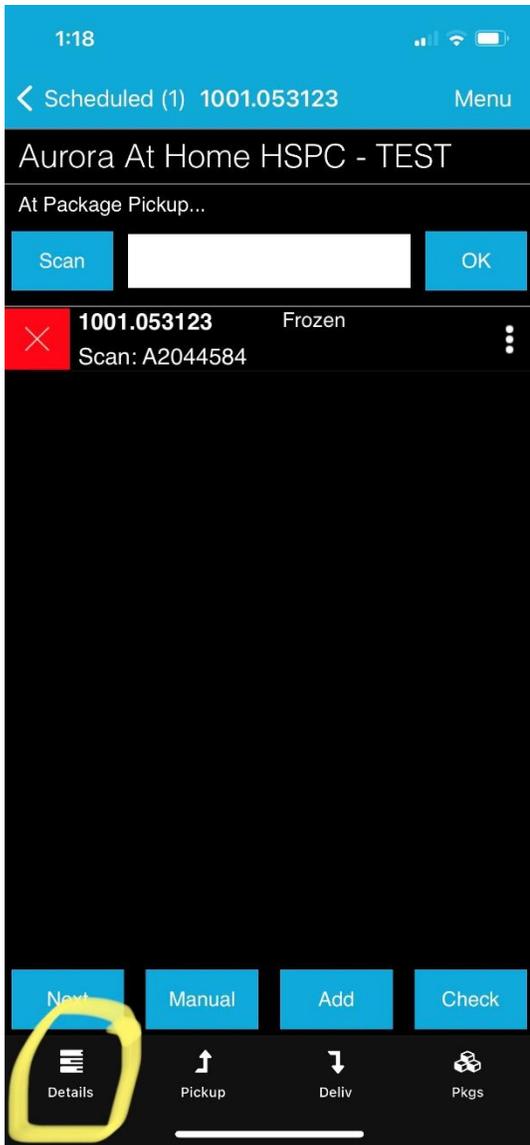
6.

7. Verify the Patient # - Which is called Batch Number

8. See the PU Verification field underneath the batch number.

Scheduled          Pickup/Delivery

## ACL Labs

| | |
|---|---|
| Service: | S2 |
| Vehicle: | Car/Van |
| Comm: | $8.37 |
| Total Mileage: | 4 Miles |
| Weight: | 0 |
| Caller: | - |
| Phone: | No Data 📞 |
| Dept: | - |
| Spec Instr: | |

### Reference #'s

| | |
|---|---|
| Patient | WALR1234 |
| Ref No 2: | |
| PU Verification | |
| Conf # | 1234 |

Special

Details    Pickup    Deliv    Pkgs
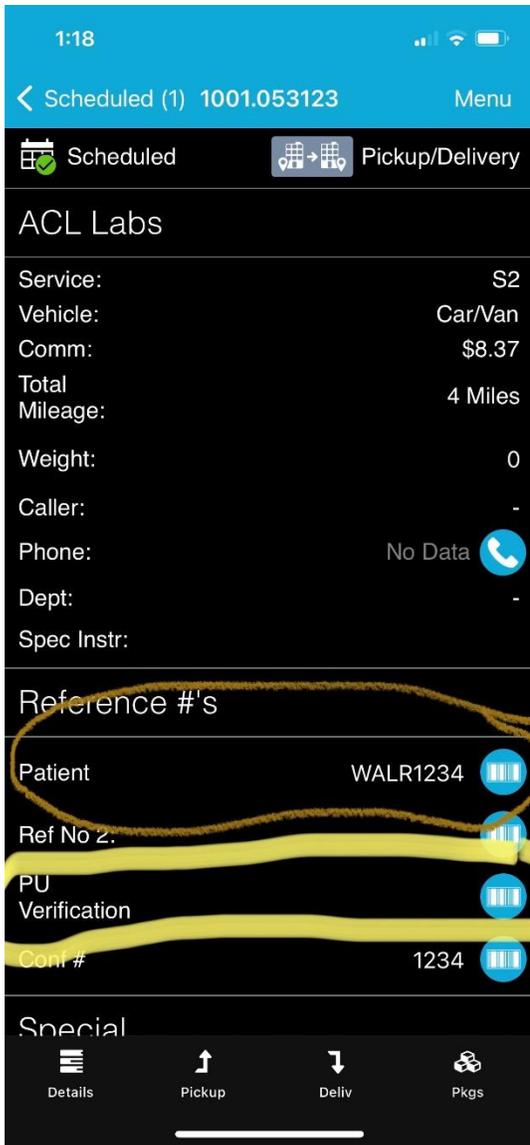
9.

10. Enter the lab technicians "Tech Code" or name if they do not have a tech code.
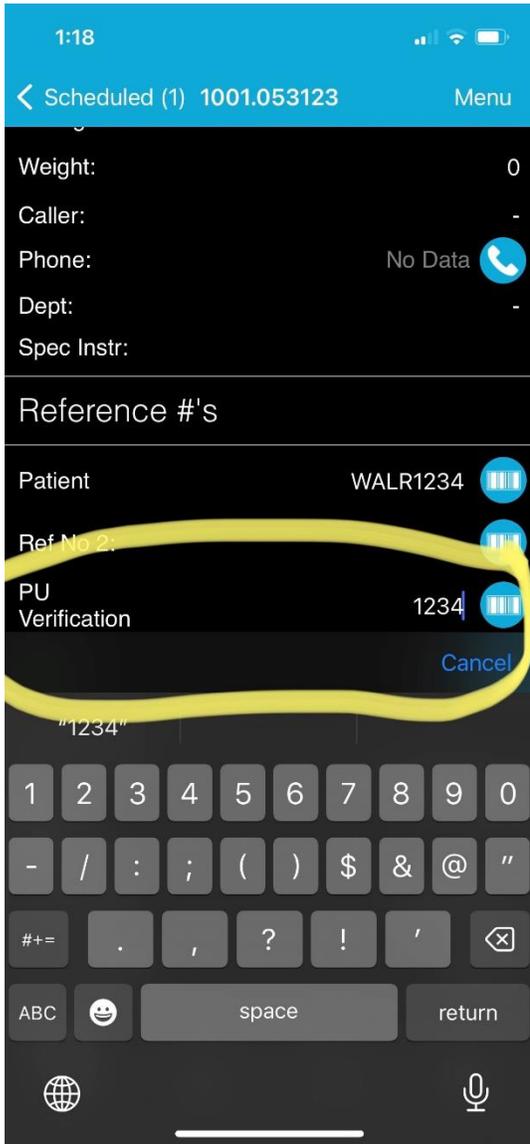


11. Once you have it entered, click on Pickup which is next to Details.

12. Then Depart your order:
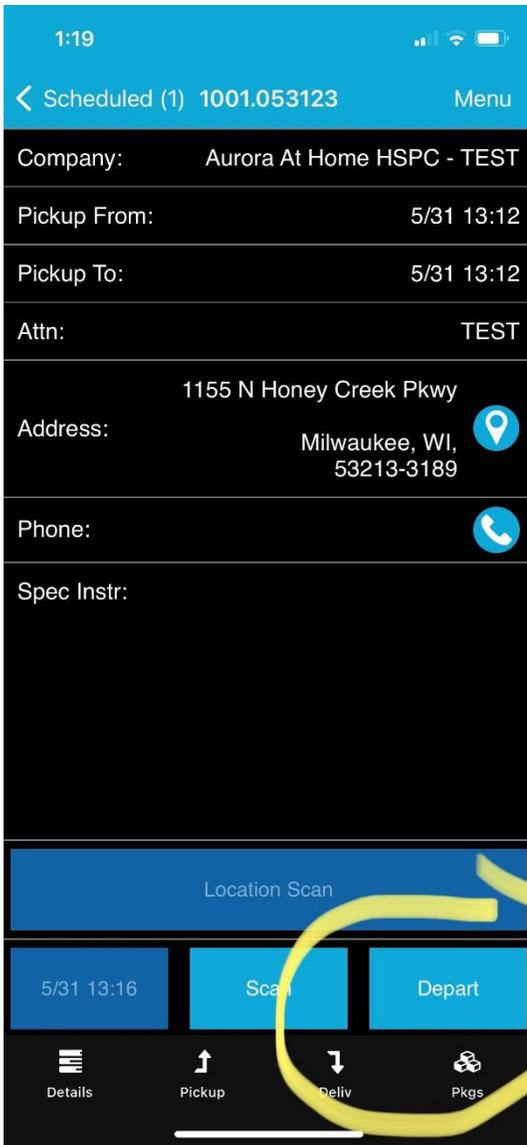
13.

14. The next screen, you will click OK:
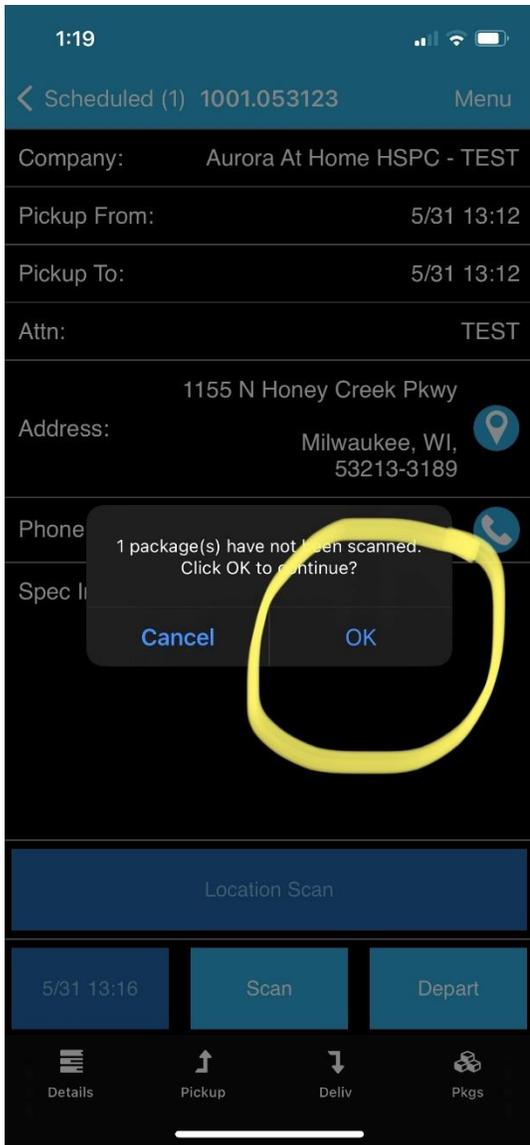
15.

16. This will close the Pickup section of your order and the next screen you will click Confirm:
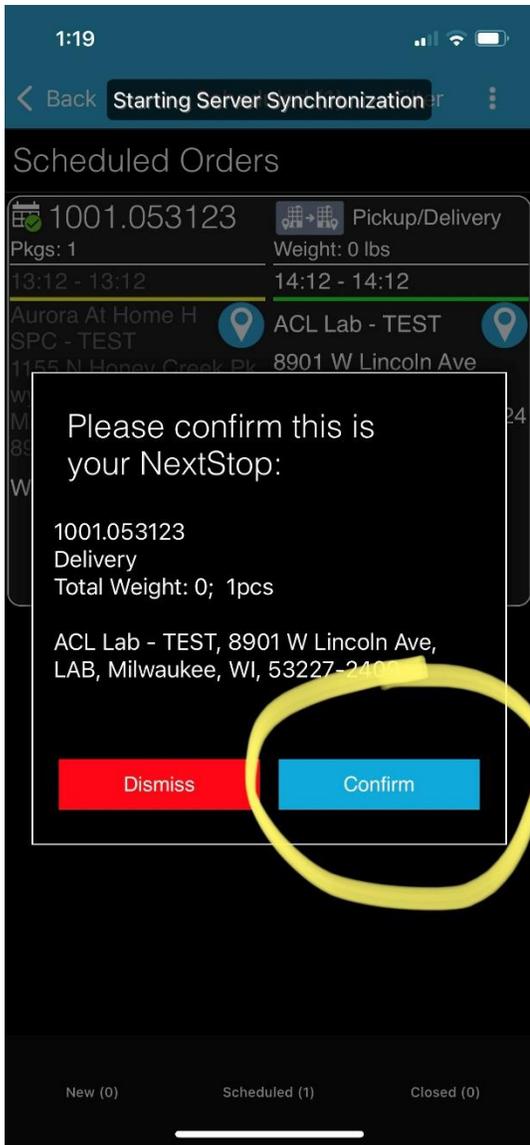
17.

18. Drive to the delivery location.

19. Once you arrive at the delivery location, you will click on Arrive/Scan

20. Once you have the specimen & lab tech confirmed the batch number, you would click on next.
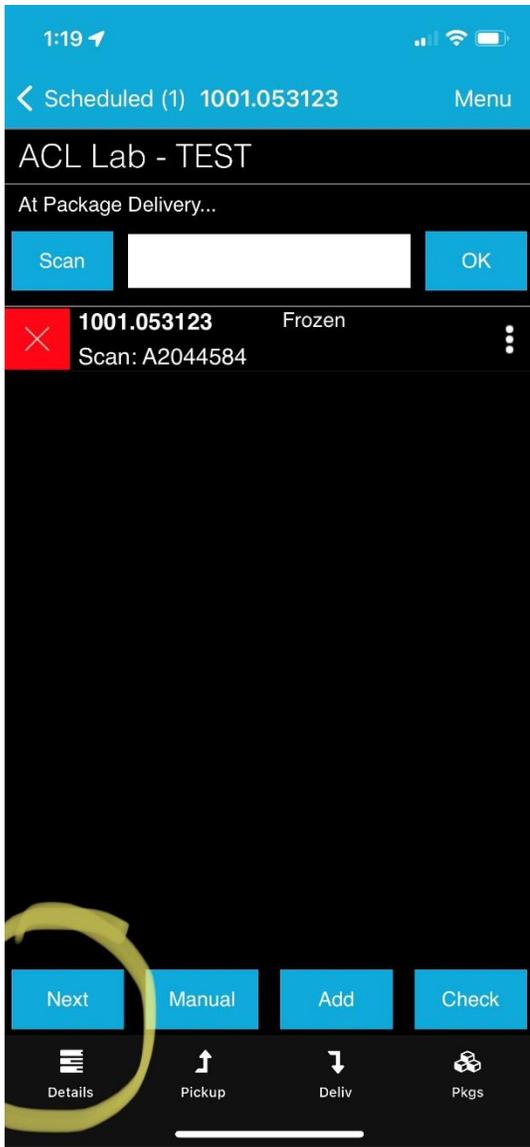
21.

22. You will then click Depart.
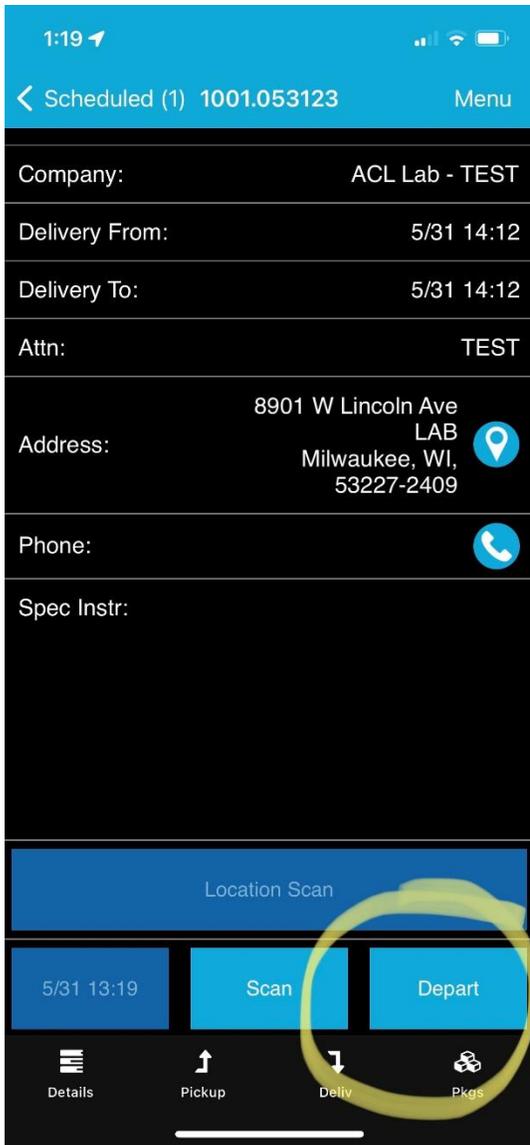
23.

24. Then you will click on Ok
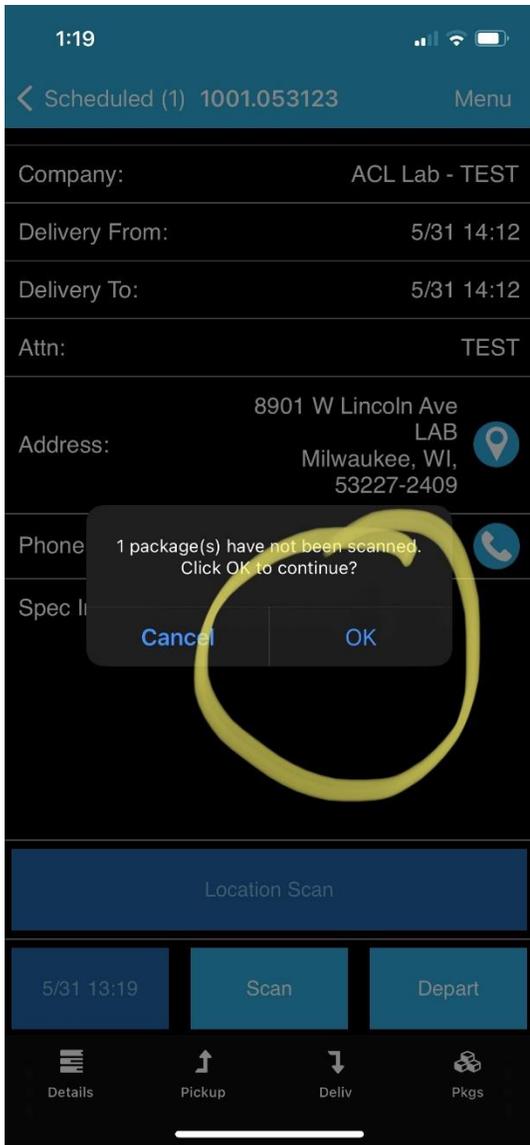
25.

26. Then you will Put a line in the signature portion:
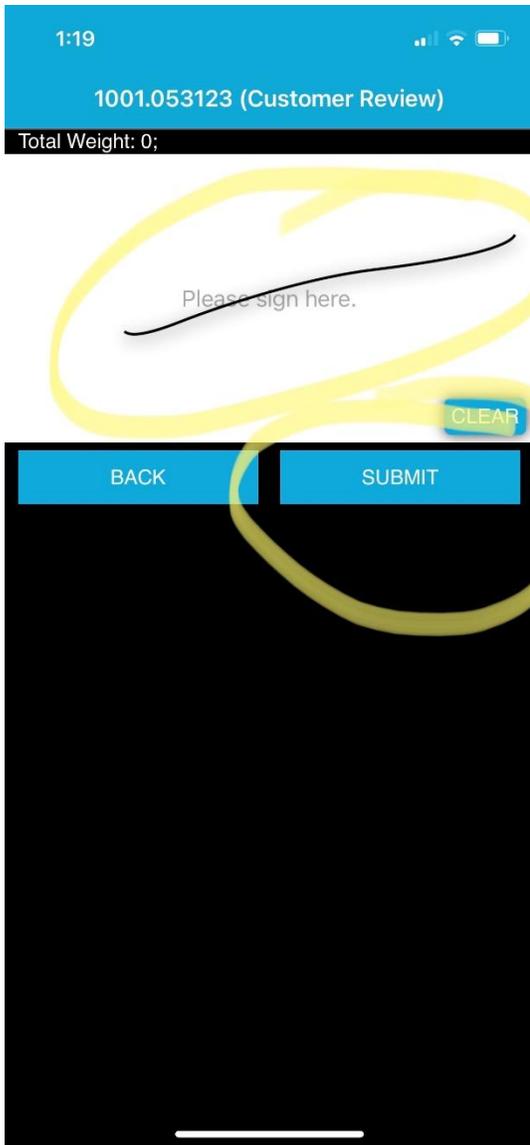
27.

28. Then click Submit.

29. Then you will click on Done:
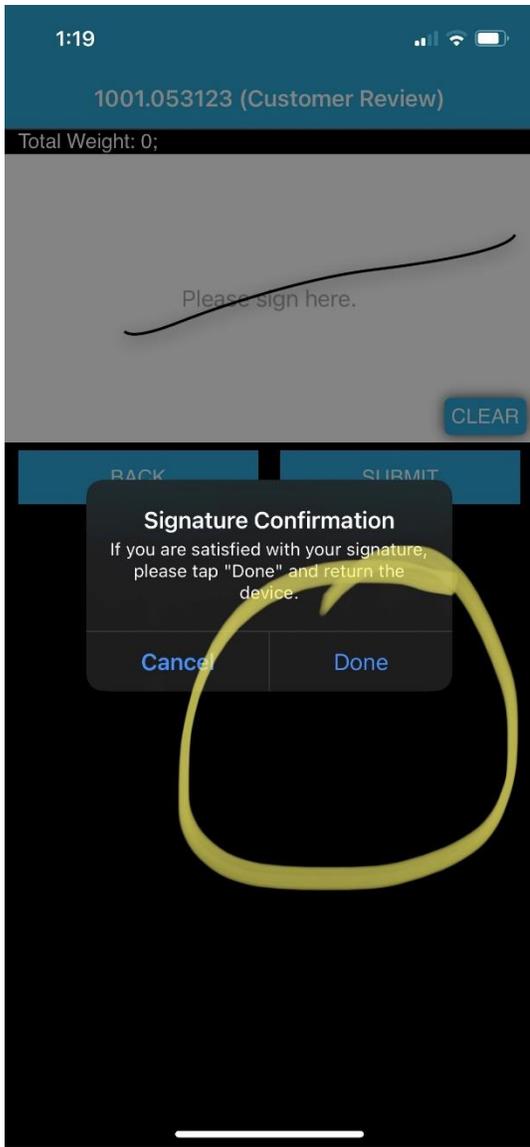
30.

31. Then you will enter the Lab Tech Code in the Name field:
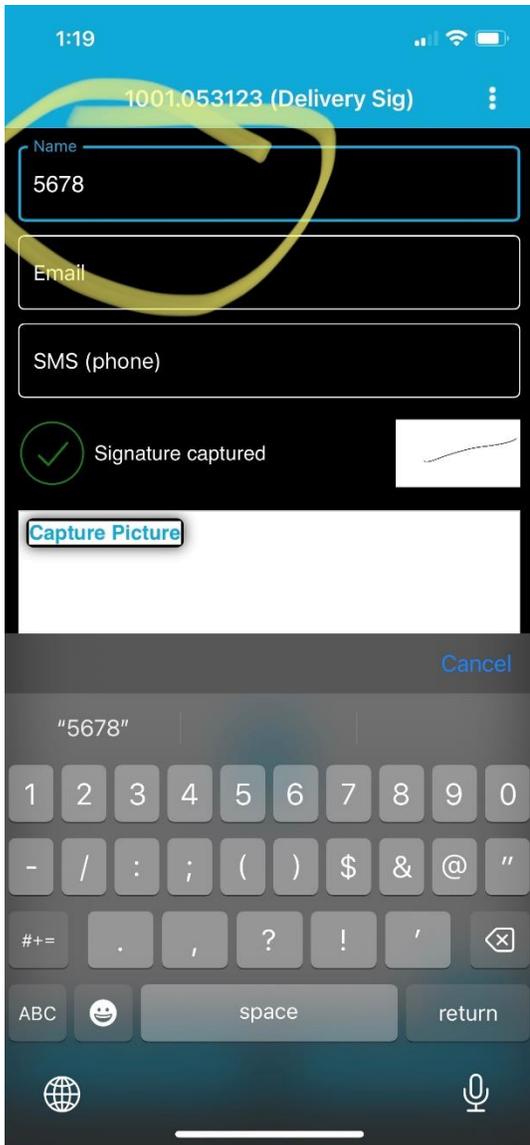
32.

33. Then you will click on Complete.