Barcoding Scanning in MobileTek

1. Open the order and choose "Edit" to add/update pieces

S Back	2040.	.021714	¢	Refresh
Pickup PickupDate [15 [15:35] CST CS Logistics Milwaukee Contact: 11001 W Mitch Milwaukee, WI 53214-3805	:35]- ell St	Delivery[[18:00] C CS Logis Contact: 3012 Pro Madison 3336 Spec Ins	elivery Date [18 ST tics Ma ogress , WI 53 tr:	3:00]- adison Rd 716-
Spec Instr: Shipment De	tails	S Refe	hipper erence #	‡s
Service: ASAP Vehicle: Car Leg(s): Pickup & Delivery Total Pkgs: 1 Pkg Summary: [1] Box Weight: 1.00 Mileage: 71.63 TurnInBOL: *Turn in BOL (paperwork)*		Ref#: Ref#2: Fuss Test: Ref#4: Caller: Mike Fuss Department: Phone: 414-550- 2710 SpecInstr:		;s)-
RoundTrip:	dit (Depart P.	/U	

2. Click "Add New", adjust the package type/package count accordingly, and hit "Save"

& Back	2040.021714	C Refresh
Add New Packa	age(s)	
Package type:		
	Bag	•
Package coun	t:	
3		
0	Save	

3. Click on the package type where barcode data has to be added

S Back	2040.021714	C Refresh
Packages	Weight	RefNo(s)
Packages		Add New
Bag (3)		٥
Box (1)		٥

4. Click "Edit Items"



5. Click on the first individual package needing the barcode data



6. Click in the "RefNo" box, hit the menu key on your phone, and choose "Scan"

S Back	2040.021714	ه (Refresh
Edit Pa	ickage-Item		
RefNo			
Weigh	ıt		
0.00			
	Save		
Prev.	Next		
	Home		
<u>ч</u>	Scan		
a	Refresh		ľ
1	Settings		
123 Sym	Exit		Go
			-)

7. The camera screen will pop up. Hold the red line over the barcode until it turns green and beeps



8. The data from the barcode will be entered into the empty box

Back 2040.02171	4 C Refresh
Edit Package-Item	
RefNo	
DD51981248	
Weight	
0.00	

- 9. Click "Save" to input the data
- 10. Repeat the process for each additional scan needed

Note: The process of using the camera to input barcode data can be used in any empty text field within MobileTek.